



Nothe Fort Volunteer Application Form

Thank you for applying to become a Nothe Fort Volunteer.
Please sign Volunteer Policy and complete the questions below:

Volunteer Roles

Preferred Volunteer Role Title:	Administration & ICT Skills		Graphic Design	
	Artillery Display Team		Event Organising	
	Collection & Artefact Care		Maintenance	
	Education		Reception & Gift Shop	

Personal Details

Your Full Name:			
Your Address: Post Code.....		
Date of Birth:			
Telephone Number:		Mobile Number:	
Email:			

Emergency Contact Information (Required when joining)

Contact Name:			
Contact No:			
Contact Address: Post Code.....		

Knowledge, Skills & Experience

Please tell us why you would like to join Nothe Fort as a Volunteer?								
How do you think you can help?								
How often could you assist us? <i>Please tick times you feel you could give to the fort.</i>		Mon	Tues	Wed	Thurs	Fri	Sat	Sun
Morning								
Afternoon								

References (Organisation or person who could vouch for you)

Referee Name:	
Address:Post Code.....
Telephone:	

Clearance Under Disclosure

Please note: Anyone who works with children or vulnerable adults needs to undertake a Disclosure and Barring Service (DBS) Check.
 Nothe Fort will provide the information and paperwork you need to complete this process.
 This Police Check usually takes only a short time to process; nevertheless Volunteers cannot take part in critical activities until the DBS is complete.

This currently only applies to the Nothe Fort Artillery

Please tell us about any previous experience you have of working with children:

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Data Protection Act

We take our responsibility under data protection legislation seriously. These require us to explain how the data you have provided on this form and other personal data that may be created in connection with your application, may be used. Any data provided by you, or by any third party such as referees, will be used in connection with your application only. Access to this data will be restricted to those responsible for registration only. **Personal data relating to your application will be held securely. All information relating to your application will be destroyed when you cease to be a volunteer. If you are successfully enrolled, relevant information may be recorded for administration purposes.**

I agree to sign and be bound by the terms and conditions of the Nothe Fort Volunteer Policy

Signed:.....

Date:.....

Return Address

Volunteer Liaison Officer Nothe Fort Barrack Road Weymouth Dorset DT4 8UF	Tel: 01305 766626 Ext 2 e-mail: volunteer.nothefort@uwclub.net www.nothefort.org.uk
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The Nothe Fort is operated by the Weymouth Civic Society, a Registered Charity Number 1148603
 Scheduled National Monument No.33199 Museum (Resource) Registration No.1648

For Official Use Only

Form received by.....Date.....

Follow up Contact by.....Date.....Entered on to Volunteer List.....

(DBS only required if working with young children and vulnerable adults)

DBS Form Given.....Received & Dispatched.....Returned.....

(Amended July 2016)